

## Align Project Management Volunteer

Help plan, estimate and/or manage implementation of Align capital projects in conjunction with our Ugandan ministry partners and provide the Align Management Team interface. Typical capital projects are brick and mortar investments like school buildings, fences, signs, water supply systems, and vehicles. Responsibilities include:

- Planning – Work with Align and Ugandan ministry partners to help define, plan and document capital projects; ensuring they meet objectives using a best-value, cost constrained approach.
- Estimating – Review plans, drawing and basis of quotes generated by our Ugandan ministry partners to ensure they are complete, accurate and sensible.
- Implementation – Ensure funding is provided consistent with plans. Review progress, help resolve challenges, roadblocks, and unplanned events.
- Communications – Keep the Align Management Team informed of progress to plan and issues. Maintain regular interface with Ugandan ministry partners responsible for in-country activities.

The role definition and effort are flexible and tailored to the Volunteer's skills, availability, and experience. Microsoft Excel basic proficiency is required. Initial assignments will include working on projects with an Align Management Team member. The role can be performed from your home or other locations with a computer, phone, and internet access. If this interests you, please contact Joe Jackson at [joe@aligninternational.net](mailto:joe@aligninternational.net).